



'11 OCT 10 P1:12

STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer
FROM: Department of Transportation, Highways Division, Kauai District
Name of Requesting Department

Pursuant to HRS §103D-306, and Subchapter 9, HAR Chapter 3-122, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.

MPET.NET Annual maintenance and support on all enhancements and upgrades, ensures all concerns and questions are addressed regarding the MPET.NET applications currently running at Kauai District. Included in the annual support is a one way import of data captured by Kai Hawaii Bridge Inspections of any repair items from excel generating a job request or open job pending on the level of detail in MPET. and continue to create a database for the sign management for the District with the DMR system that is currently in place.

2. Vendor/Contractor Name: Four Winds Group, Inc.

3. Amount of Request:

\$ 49,550.00

4. Term of contract (shall not exceed 12 months), if applicable:

5. Prior Sole Source Ref No.:

From: 1-Jul-11 To: 30-Jun-12

6. Features: Describe in detail the unique features, characteristics, or capabilities of the goods, services or construction.

MPET.NET provides a management tool for the supervisors in our Maintenance Section. This includes tracking the hours of each employee and equipment/vehicle being used out in the field using a work order. This work order will be able to give the supervisor the cost of each repair out in the field including manpower, equipments, vehicles, materials and supplies used. MPET.NET also contains the inventory of equipments, vehicles, materials that ties into the work order and DMR. Also included are the locations of all the signs out in the field to create a sign management system to tie into the current operating system. MPET.NET is interfaced with the AS400 to cut back on hours to enter the data from one operating system to another.

7. Essential features: Describe in detail how the unique features, characteristics, or capabilities of the goods, services, or construction are essential for the department to accomplish its work.

These features created on MPET.NET cuts down on the paperwork and hours spent on administrative duties in the office. The supervisors have more time out in the field with the crews to make sure safety for the crew and the public are enforced. This system is currently being tested in our Construction Department to cut back on paperwork and hours in the office to provide documentation of the projects out in the field.

8. Describe the efforts and results in determining that this is the only vendor/contractor who can provide the goods, services or construction.

Four Winds Group, Inc. is the contractor that designed this system for HWY-K to use and is the only Contractor that continues to upgrade and enhance the system to our needs both in the field and administrative offices. They provide on-going support as needed and resolve any issues/complaints on a timely manner.

9. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

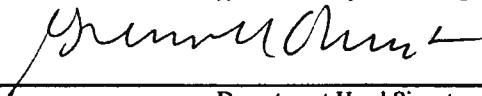
10. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; and 2) completed mandatory training.
(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Raymond McCormick	DOT/HWY-K	808 241-3006	raymond.j.mccormick @hawaii.gov
Willy Ortal	DOT/HWY-K	808 241-3032	willy.ortal@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Price Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.



Department Head Signature

OCT 06 2011

Date

For Chief Procurement Officer Use Only

11. Date Notice Posted:

10/11/11

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

Chief Procurement Officer
State of Hawaii
P.O. Box 119
Honolulu, HI 96810-0119

12. Chief Procurement Officer (CPO) Comments:

Request has been withdrawn by the department.

☐ Approved

☐ Disapproved

☒ No Action Required


Chief Procurement Officer Signature

11/14/2011
Date

Invoice & PO

Date of Invoice

	Service period	Invoice
4/12/2004	3/1/04-4/9/04	5312.47
3/1/2004	1/1/04-3/1/04	14062.41
12/31/2003	9/13/03-12/31/03	4812.47
6/19/2003	6/20/03-9/12/03	4812.47
6/19/2003	5/1/03 -6/19/03	4947.89